

Expense Report	
Expense Report Number	EXP-1014326
Company	City Of Olathe
Report Date	06/03/2026
Start Date	06/03/2026
End Date	06/03/2026
Spend Authorization	SA-1001141

Pay To	
Name	Employee: Matthew Schoonover
Email	mschoonover@olatheks.org
Work Phone	+1 (913) 9718797
Address	100 E SANTA FE ST Olathe, KS 66061 United States of America

Amounts	
Reimbursement Currency	USD
Reimbursement Amount	388.82
Cash Advance Applied Amount	204.00
Personal Amount	0.00
Company Paid Credit Card Amount	0.00
Expense Report Total Amount	592.82

Memo
DC trip

Expense Report Lines						
Date	Expense Item	Amount	Memo	Receipt Attached	Itemized	
06/03/2026	Airfare	388.82 USD	air for DC trip	Yes		
06/03/2026	Mileage - Local	58.00 USD	airport mileage			
06/03/2026	Daily Per Diem	146.00 USD	per diem for DC trip 2026			

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Signature

\_\_\_\_\_  
Date