



COMPETITION EXCEPTION REPORT



Competition exception is the decision to purchase without competition through the use of bidding, formal solicitation, request for qualification, or a request for proposal when competition is available.

SOLE SOURCE



Only one vendor possesses the unique and singularly available capability to meet the requirement such as technical qualifications, ability to deliver based on distribution restrictions, or services from a public utility. See the Purchasing Manual Section 40.2 for examples.

Procurement Contact: Allie Wadsworth

Total Cost: \$80,000

Department Contact: John Page

VENDOR NAME:

Document Solutions of Olathe D/B/A Sir Speedy Print Signs and Marketing

COMMODITY/SERVICE DESCRIPTION:

Sir Speedy has provided the City with quick printing, copying and business card production services since 2019.

JUSTIFICATION:

Since 2019, Sir Speedy has provided the City with discounted pricing on quick printing services and business card production as well as a flat rate on printing projects. Sir Speedy delivers all items free of charge and within an optimal time frame - 24-48 hours.

Staff recommends merging the two contracts for quick printing and business card production into a singular contract and the renewal of this contract for one (1) year. This is the final renewal period for this contract.

Department Director

Director of Economy or Designee

Michael Wilkes (Mar 14, 2024 15:07 CDT)

City Manager

(Required over \$25,000)









Sir Speedy CER

Final Audit Report

2024-03-13

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Sir speedy CER

Final Audit Report

2024-03-14

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