



COMPETITION EXCEPTION REPORT (CER)

Competition exception is the decision to purchase without competition through the use of bidding, formal solicitation, request for qualification, or a request for proposal when competition is available. Examples necessitating the use of a CER include when competition is solicited but no satisfactory offers are received, preventing a lapse in service delivery, use of another vendor would result in incompatibility with existing conditions, goods or services are being used in an ongoing project, or a new good or service would require considerable time and training from staff. Use of a CER does not negate or take the place of a contract.



Procurement Contact: Lindsay Jerrett

Total Cost: 300,000/yr

Department Contact: Andrea Hathaway

VENDOR NAME:

Ingram Content Group | Library Services

COMMODITY/SERVICE DESCRIPTION:

Ingram serves as an intermediary between the library and publishers. Ingram provides a huge catalog of titles as well as processing services that are beneficial to the library. We currently utilize their automated ordering system and some processing (including mylar jackets, barcodes and RFID).

JUSTIFICATION:

The library has partnered with Ingram for 18 years under a standard agreement that provides discounts and customized processing options, similar to other book vendors. However, Ingram's robust online platform and ease of use set it apart. Concentrating most purchases with Ingram helps us track expenses across fiscal years and monitor title-specific orders. Because of the extensive customization required to integrate Ingram with the Olathe Library's Sirsi Workflows system, it is essential to retain Ingram as our library materials provider

Mike Sirna

Department Director

Shari Pine, CPPD, CPPB, CPM

Procurement Manager (Economy Director Designee)


Michael Wykes (Aug 28, 2025 14:51:10 CDT)

City Manager
(Required over \$50,000)

Ingram CER

Final Audit Report

2025-08-28

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