

You have submitted: Expense Report: EXP-1009059, Jill Kenney on 06/18/2025 for \$2,467.18

10:08 AM
06/18/2025
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Details and Process

For Expense Report: EXP-1009059
Overall Process Expense Report: EXP-1009059, Jill Kenney on 06/18/2025 for \$2,467.18
Overall Status In Progress
Due Date 06/25/2025

Details

Expense Report Number EXP-1009059
Company City Of Olathe
Reimbursement 739.49
Personal 0.00
Company Paid 1,727.69
Total Amount 2,467.18
Currency USD
Memo All Rise Conference

Date	Expense Item	Charge Description/Memo	Total Amount	Currency	Converted Amount
05/01/2025	Education and Training	Registration	895.00	USD	895.00
05/07/2025	Education and Training	Flights	459.97	USD	459.97
05/28/2025	Education and Training	Uber to airport	62.32	USD	62.32
05/30/2025	Education and Training	Hotel Night 3	147.50	USD	147.50
05/31/2025	Airport Parking		44.00	USD	44.00
05/31/2025	Mileage with Calculation	Mileage to and from airport	54.04	USD	54.04
05/31/2025	Daily Per Diem	Daily Per Diem	358.00	USD	358.00
05/31/2025	Education and Training	Hotel Night 2	157.50	USD	157.50
05/31/2025	Education and Training	Hotel Night 1	125.95	USD	125.95
05/31/2025	Education and Training	Hotel Night 4	125.95	USD	125.95
05/31/2025	Education and Training	Travel from airport to hotel	36.95	USD	36.95

Process

Process History

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Expense Report Event	Expense Report Event	Step Completed	06/18/2025 10:07:52 AM	06/25/2025	Jill Kenney	1	Jill Kenney: One receipt will be uploaded twice. The first night was billed to my personal card to hold the room. The second night was billed to the city card.
Expense Report Event	Check Budget	Not Required		06/25/2025		0	

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Expense Report Event	Approval by Expense Operations Lead	Not Required		06/25/2025		0	
Expense Report Event	Review Expense Report - Send Back Lines	Not Required		06/25/2025		0	
Expense Report Event	Approval by Top Level Manager's Approver	Awaiting Action		06/19/2025	Jamie Robichaud (Top Level Manager's Approver)	1	

Remaining Process

Click on the button below to review remaining process details.