

You have submitted: Spend Authorization: SA-1000576, Michael Wilkes on 01/22/2025 for 272.21 USD

Details and Process

For Spend Authorization: SA-1000576
Overall Process Spend Authorization: SA-1000576, Michael Wilkes on 01/22/2025 for 272.21 USD
Overall Status In Progress
Due Date 12/23/2024

Details

For Michael Wilkes
Company City Of Olathe
Start Date 01/22/2025
End Date 01/23/2025
Description LKM meeting Jan. 23
Justification
Reimbursement Payment Type Direct Deposit
Cash Advance Requested 0.00 USD
Spend Authorization Total 272.21 USD

Spend Authorization Lines

Expense Item	Memo	Quantity	Per Unit Amount	Total Amount
Daily Per Diem	LKM meeting Jan 23	2	32.00	64.00
Lodging Accomodations	hotel for LKM Jan.23	1	125.00	125.00
Mileage with Calculation	LKM meeting Jan 23	1	83.21	83.21

Process

Process History

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Spend Authorization	Spend Authorization	Step Completed	12/16/2024 01:23:28 PM	12/23/2024	Cathy Marks	1	
Spend Authorization	Review Spend Authorization	Not Required		12/23/2024		0	
Spend Authorization	Review Spend Authorization	Not Required		12/23/2024		0	
Spend Authorization	Review Spend Authorization	Not Required		12/23/2024		0	
Spend Authorization	Review Spend Authorization	Awaiting Action		12/26/2024	Jamie Robichaud (Top Level Manager's Approver)	1	