

CITY OF OLATHE AGREEMENT

THIS AGREEMENT is made in Johnson County, Kansas, by and between the City of Olathe, Kansas, hereinafter "City," and Team Office, LLC hereinafter "Vendor" (each individually a "Party" and collectively, the "Parties"). City needs furniture and related installation services, and contracts with Vendor for the work described in Vendor's proposal in **Exhibit A**.

1. FEES, EXPENSES, AND SCHEDULE. City agrees to pay Vendor an amount not to exceed \$279,553.55 for the work described in **Exhibit A**. If provided for in **Exhibit A**, Vendor will be reimbursed at the actual cost of the specified expenses. All work must be completed on or before June 30, 2025, and time is of the essence for completion of the work.

2. ADDITIONAL SERVICES. Vendor may provide services in addition to those listed **Exhibit A** when authorized in writing by City.

3. BILLING. Vendor may bill City monthly for all completed work and reimbursable expenses. Vendor must submit a bill which itemizes the work and reimbursable expenses. The bill must be mailed to the attention of Account Payable, City of Olathe, PO Box 768, Olathe, KS 66051-0768 or emailed to apolathe@olatheks.org. The bill must indicate it is for work or expenses under this Agreement (include Agreement date for identification).

4. PAYMENT. City agrees to pay Vendor within thirty (30) days of approval by the Governing Body or other agent of City in accordance with the City's Procurement Policy. If City becomes credibly informed that any representations of Vendor provided in its billing are wholly or partially inaccurate, City may withhold payment of sums then or in the future due to Vendor until the inaccuracy and the cause thereof is corrected to City's reasonable satisfaction.

5. STANDARD OF CARE. Vendor will exercise the same degree of care, skill, and diligence in the performance of the work as is ordinarily possessed and exercised by a professional under similar circumstances. If Vendor fails to meet the foregoing standard, Vendor will perform at its own cost, and without reimbursement, any work necessary to correct errors and omissions which are caused by Vendor's negligence.

6. TERMINATION FOR CONVENIENCE. City may terminate this Agreement for convenience by providing fifteen (15) days' written notice to Vendor. City will compensate Vendor for all work completed and accepted and reimbursable expenses incurred to the date of its receipt of the termination notice. Compensation will not include anticipatory profit or consequential damages, neither of which will be allowed.

7. TERMINATION FOR LACK OF FUNDS. If, for whatever reason, adequate funding is not made available by City to support or justify continuation of the level of work to be provided by Vendor under this Agreement, City may terminate or reduce the amount of work to be provided by Vendor under this Agreement. In such event, City will notify Vendor in writing at least thirty (30) days in advance of such termination or reduction of work for lack of funds.

8. DISPUTE RESOLUTION. The Parties agree that disputes regarding the work will first be addressed by negotiations between the Parties. If negotiations fail to resolve the dispute, the Party initiating the claim that is the basis for the dispute may take such steps as it deems necessary to protect its interests. Notwithstanding any such dispute, Vendor will proceed with undisputed work as if no dispute existed, and City will continue to pay for Vendor's completed

undisputed work. No dispute will be submitted to arbitration without both Parties' written approval.

9. SUBCONTRACTING. Vendor may not subcontract or assign any of the work to be performed under this Agreement without first obtaining the written approval of City. Unless stated in the written approval to an assignment, no assignment will release or discharge Vendor from any obligation under this Agreement. Any person or entity providing subcontracted work under this Agreement must comply with **Section 11 (Insurance)**.

10. OWNERSHIP OF DOCUMENTS. All final documents provided to City as part of the work provided under this Agreement, including but not limited to reports, plans, and related documents, will become City's property except that Vendor's copyrighted documents will remain owned by Vendor. Such documents must be clearly marked and identified as copyrighted by Vendor.

11. INSURANCE. Vendor and any subcontractor will maintain for the term of this Agreement insurance as provided in **Exhibit B**.

12. INDEMNIFICATION AND HOLD HARMLESS. For purposes of this Agreement, Vendor agrees to indemnify, defend, and hold harmless City, its officers, appointees, employees, and agents from any and all loss, damage, liability or expense, of any nature whatsoever caused or incurred as a result of the negligence or other actionable fault of Vendor, its affiliates, subsidiaries, employees, agents, assignees, and subcontractors and their respective employees and agents. Vendor is not required hereunder to defend City, its officers, appointees, employees, or agents from assertions that they were negligent, nor to indemnify and hold them harmless from liability based on City's negligence. City does not indemnify Vendor.

13. LIMITATION OF LIABILITY FOR BREACH OF CONTRACT OR NEGLIGENT PERFORMANCE. Any attempt to limit liability for breach of contract or negligent performance to the amount of the payment to Vendor by City is void. Any attempt to limit Vendor's liability to City for consequential, exemplary, or punitive damages, or any other measure of damages permitted by law, in any action against Vendor for breach of contract is void.

14. KANSAS ACT AGAINST DISCRIMINATION. *Unless* Vendor employs fewer than four (4) employees during the term of this Agreement, or *unless* the total of all agreements (including this Agreement) between Vendor and City during a calendar year are cumulatively less than \$5,000, *then* during the performance of this Agreement, Vendor agrees that:

- a. Vendor will observe the provisions of the Kansas Act Against Discrimination (K.S.A. 44-1001 *et seq.*) and will not discriminate against any person in the performance of work under the present contract because of race, religion, color, sex, disability, national origin, or ancestry;
- b. in all solicitations or advertisements for employees, Vendor will include the phrase, "equal opportunity employer," or a similar phrase to be approved by the Kansas Human Rights Commission ("commission");
- c. if Vendor fails to comply with the way Vendor reports to the commission in accordance with the provisions of K.S.A. 44-1031 and amendments thereto, Vendor will be deemed to have breached the present contract and it may be canceled, terminated, or suspended, in whole or in part, by City without penalty;

- d. if Vendor is found guilty of a violation of the Kansas Act Against Discrimination under a decision or order of the commission which has become final, Vendor will be deemed to have breached the present contract and it may be canceled, terminated, or suspended, in whole or in part, by the contracting agency; and
- e. Vendor will include the provisions of subsections a. through d. in every subcontract or purchase order so that such provisions will be binding upon such subcontractor or vendor.

15. KANSAS OPEN RECORDS ACT. Vendor acknowledges that City is subject to the Kansas Open Records Act (K.S.A. 45-215, *et seq.*). City retains the final authority to determine whether it must disclose any document or other record under the Kansas Open Records Act and the manner in which such document or other record should be disclosed.

16. ENTIRE AGREEMENT. This Agreement, including all documents and exhibits included by reference herein, constitutes the entire Agreement between the Parties and supersedes all prior agreements, whether oral or written, covering the same subject matter. This Agreement may not be modified or amended except in writing mutually agreed to by both Parties. No form or document provided by Vendor after execution of this Agreement will modify this Agreement, even if signed by both Parties, unless it: 1) identifies the specific section number and section title of this Agreement that is being modified and 2) indicates the specific changes being made to the language contained in this Agreement.

17. NO THIRD-PARTY BENEFICIARIES. Nothing contained herein will create a contractual relationship with, or any rights in favor of, any Third Party.

18. INDEPENDENT CONTRACTOR STATUS. Vendor is an independent contractor and not an agent or employee of City.

19. COMPLIANCE WITH LAWS. Vendor will abide by all applicable federal, state, and local laws, ordinances, and regulations.

20. FORCE MAJEURE CLAUSE. Neither Party will be considered in default under this Contract because of any delays in performance of obligations hereunder due to causes beyond the control and without fault or negligence on the part of the delayed Party, including but not restricted to, an act of God or of a public enemy, civil unrest, volcano, earthquake, fire, flood, tornado, epidemic, quarantine restrictions, area-wide strike, freight embargo, unusually severe weather or delay of subcontractor or supplies due to such cause; provided that the delayed Party must notify the other Party in writing of the cause of delay and its probable extent within ten (10) days from the beginning of such delay. Such notification will not be the basis for a claim for additional compensation. The delayed Party must make all reasonable efforts to remove or eliminate the cause of delay and must, upon cessation of the cause, diligently pursue performance of its obligation under the Agreement.

21. APPLICABLE LAW, JURISDICTION, VENUE. Interpretation of this Agreement and disputes arising out of or related to this Agreement will be subject to and governed by the laws of the State of Kansas, excluding Kansas' choice-of-law principles. Jurisdiction and venue for any suit arising out of or related to this Agreement will be in the District Court of Johnson County, Kansas.

22. SEVERABILITY. If any provision of this Agreement is determined to be void, invalid, unenforceable, or illegal for whatever reason, such provision(s) will be null and void; provided,

however, that the remaining provisions of this Agreement will be unaffected and will continue to be valid and enforceable.

23. ORDER OF PRECEDENCE. If there is any conflict between the terms of this Agreement, excluding exhibits, and anything contained in the exhibits referenced herein or attached hereto, the terms and provisions of this Agreement, excluding exhibits, shall control.

[The remainder of this page is intentionally left blank.]

The Parties hereto have caused this Agreement to be executed this _____ day of _____ 20____.

CITY OF OLATHE, KANSAS

By: _____
(Mayor OR City Manager OR Dept Head)

ATTEST:

City Clerk

(SEAL)

APPROVED AS TO FORM:

City Attorney or Deputy/Assistant City Attorney

Team Office, LLC

By: _____
Brad W. Justice, Principal
316 Southwest Blvd.
Kansas City, MO 64108-2021

Exhibit A
Vendor's Proposal



Customer: City Of Olathe
 Sales Rep: Kenda Sheriff
 ksheriff@teamoffice.us
 816-777-1465 (phone) 816-221-4585 (fax)

Proposal
 2024-115310
 10/03/2024

Propose To:

City Of Olathe
 100 West Sante Fe
 Olathe, KS 66051

Attention: Zach Hardy
 913-971-9064 (phone)
 zhardy@olatheks.org

Installation Location

City Hall
 100 E Santa Fe St
 Olathe, KS 66061

REVISE & RESUBMIT
 see notes within re: task lights

Review by SFS Architecture Inc is for general compliance with the Contract Documents. Sole responsibility for correctness of dimensions, details, quantities, and safety during fabrication, erection, and/or installation shall remain with the Contractor.

City Hall 1st Floor

1st floor :

	Item Description	Qty	Item List	Ext List	Item Sell	Ext Sell
Line: 1	Teknion, LLC - Seating Around Synchro-Tilt Task Chair, Mesh Bk, Assbld, No Hdrst, 4D Arms Tag1: C02 - 1st floor Item Finishes & Options: Around Mesh Back Finish : Dove (A126) Seat Upholstery Finishes : Fabric Grade 1 (~F01) Seating Fabric Grade 1 : Heather Tech (~04) Heather Tech, Seating Fabric : Loden Tech (T170) Seat Depth Adjustment : With Seat Depth Adj. (S) Lumbar Element : With Lumbar Element (Y) Cylinder Style : Standard (1) Frame Finish : Gris (~G) Gris : Gris (9F) Caster / Glide : Casters (Hard) (~) Caster Finish : Ebony (1) List Discount: 57%	24	\$1,347.00	\$32,328.00	\$579.21	\$13,901.04
Line: 2	Teknion, LLC - New Product Around Guest Chair, Mesh back, Four Leg with Hard Glides for carpet	19	\$736.00	\$13,984.00	\$316.48	\$6,013.12

	Item Description	Qty	Item List	Ext List	Item Sell	Ext Sell
	flooring Mesh-Dove Upholstery-Grade 1 Heather Tech Loden Frame-Gris Tag1: C03 - 1st floor List Discount: 57%					
Line: 3	Teknion, LLC - New Product Leverage Workstations per layout provided by Team office: QTY (15) 12' x 8' Workstations *66" High Fabric Panels, powered along spines *QTY (1) 30" Deep x 60" Wide Bullet Shaped Worksurface *QTY (1) 24" Deep x 48" Wide Rectangular Return Worksurface *QTY (1) 30" Deep x 96" Rectangular Worksurface *QTY (1) 28" Deep Box/box/file unit *QTY (1) 28" Deep File/file unit *QTY (2) 48" Wide x 16" Deep x 15" High Sliding Door Overhead; 2- sliding doors (Locking) QTY (2) 3' x 8' Touch Down Stations *66" High Fabric Panels, powered along spines *QTY (1) 30" Deep x 96" Rectangular Worksurface *QTY (1) 28" Deep Box/box/file unit *QTY (1) 28" Deep File/file unit QTY (1) 2' x 4' Intern Station *66" High Fabric Panels, powered along spines *QTY (1) 24" Deep x 48" Rectangular Worksurface *QTY (1) 22" Deep Box/box/file unit Power: QTY (2) ceiling feeds and QTY (6) end feeds Finishes:	1	\$243,870.00	\$243,870.00	\$74,794.93	\$74,794.93

	Item Description	Qty	Item List	Ext List	Item Sell	Ext Sell
	Worksurface Laminate: Storm White Panel Fabric: Tangle/Knot (Grade A) Overhead & shelf Paint: Storm White Panel Frame: Storm White Box/box/file & Lower supports Paint: Greystone Glass Screen: Frosted Ceiling Feeds: Storm White Tag1: 1st Floor List Discount: 69.33%					
Line: 4	Teknion, LLC - New Product Expansion Caseloads L-Shaped Stationary Desk: *Fixed Run-Off Mid-Height; 36"Deep x 63"Wide, straight, No Grommet, non-handed, with 21"Wide x 10" Solid Laminate Modesty Panel and Bevel Post Leg *Workwall Credenza with Open & Drawers fixed, Mid-21"High; 24"D x 84"Wide *Knife Edge Desk worksurfaces Finishes: Laminate worksurface and surrounds-Mercurial Walnut Storage Fronts-Storm White Fabric-Grade A Tangle/Knot Paint-Greystone Tag1: Private Office 1201 List Discount: 61%	1	\$5,929.00	\$5,929.00	\$2,312.31	\$2,312.31
Line: 5	Teknion, LLC - New Product Expansion Caseloads L-Shaped Stationary Desk: *Fixed Run-Off Mid-Height; 36"Deep x 75"Wide, straight, No Grommet, non-handed, with 33"Wide x 10" Solid Laminate Modesty Panel and Bevel Post Leg *Workwall Credenza with Open & Drawers fixed, Mid-21"High; 24"D x 84"Wide *Knife Edge Desk worksurfaces	2	\$6,150.00	\$12,300.00	\$2,398.50	\$4,797.00

	Item Description	Qty	Item List	Ext List	Item Sell	Ext Sell
	Finishes: Laminate worksurface and surrounds-Mercurial Walnut Storage Fronts-Storm White Fabric-Grade A Tangle/Knot Paint-Greystone Tag1: Private Office 1401 Tag2: Private Office 1402 List Discount: 61%					
Line: 6	Teknion, LLC - New Product Leverage Single 8'x10' Workstation: *66" High Fabric Panels along wall *42" High Fabric Panels with 9" Glass Panel Add on Screen along Front and Both Sides *QTY (1) 36" and QTY (1) 48" Powered Panels with end feed power along wall for Desk access. *QTY (1) 30" Deep x 60" Wide Bullet Shaped Worksurface *QTY (1) 24" Deep x 54" Wide Rectangular Return Worksurface *QTY (1) 22" Deep Box/box/file unit *QTY (1) 22" Deep File/file unit *QTY (1) 36" Wide x 16" Deep x 15" High Sliding Door Overhead; 2-sliding doors (locking) *QTY (1) 48" Wide x 16" Deep x 15" High Sliding Door Overhead; 2-sliding doors (Locking) Finishes: Worksurface Laminate: Storm White Panel Fabric: Tangle/Knot (Grade A) Overhead & shelf Paint: Storm White Panel Frame: Storm White Box/box/file & Lower supports Paint: Greystone Glass Screen: Frosted Tag1: 1st Floor: City Clerk List Discount: 69.33%	1	\$20,183.00	\$20,183.00	\$6,190.13	\$6,190.13
Line: 7	Team Office Labor to Install - Labor to Install Receive, Deliver and Install (15) workstations, (3) private offices, (24)	1	\$0.00	\$0.00	\$12,750.00	\$12,750.00

	Item Description	Qty	Item List	Ext List	Item Sell	Ext Sell
	task chairs, (19) guest chairs per updated layout and specification. Services to be done during normal business hours, with non-union labor and to ground floor or elevator access. Tag1: 1st floor List Discount: 100%					
Line: 8	Teknion, LLC - New Product Linear LED Light, 48" Wide with Support mount for hutch. Finishes: Mount-Greystone Paint-Clear Anodized Tag1: Private Offices: 1202, 1401, and 1402 List Discount: 62%	3	\$556.00	\$1,668.00	\$211.28	\$633.84
			 <p> Bonnie Limbird To: Kenda Sheriff <ksheriff@teamoffice.us>; +1 other Cc: Janet C. Getz; 'Melanie Gross' <mgross@teamoffice.us>; +2 others Tue 10/8/2024 12:13 PM That makes sense, Kenda. Would you please resend me the 10/3 revision for my records. Yes, please switch out the task lights and make that the standard for all locations of overhead cabinet lighting on this entire project. (If the Tangent wasn't LED too, I'd say leave what you have, but all things being equal, I think the Tangent is just as good at a lower price point.) Thank you!  Bonnie Limbird H000 </p>			
Line: 9	Teknion, LLC - New Product Tangent Undercabinet Light , 48" Width Finishes: Paint-Clear Anodized Tag1: Workstations List Discount: 69.33%	15	\$624.00	\$9,360.00	\$191.38	\$2,870.70
Line: 10	Team Office Labor to Install - Labor to Install added scope of work for task lighting QTY (15) workstations QTY (3) Private Offices Tag1: 1st floor List Discount: 100%	18	\$0.00	\$0.00	\$21.00	\$378.00

Design :

	Item Description	Qty	Item List	Ext List	Item Sell	Ext Sell
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	Item Description	Qty	Item List	Ext List	Item Sell	Ext Sell
Line: 11	Team Office Design - Design Services Design 9/9/24-9/12/24 List Discount: 100%	7.25	\$0.00	\$0.00	\$59.85	\$433.91
Line: 12	Team Office Design - Design Services Design 8/19/24 List Discount: 100%	6.25	\$0.00	\$0.00	\$59.85	\$374.06
Line: 13	Team Office Design - Design Services Design 5/21 & 5/22/2024 List Discount: 100%	6	\$0.00	\$0.00	\$59.85	\$359.10

Item Grouping Summary:

- 1st floor Totals: \$124,641.07
- Design Totals: \$1,167.07

Subtotal.....\$125,808.14
 Total Amount.....\$125,808.14

Thank you for your business! Please accept this proposal and the Team Office Terms & Conditions by signing below. Terms & Conditions can be viewed at <https://www.teamoffice.us/terms-and-conditions>

Accepted by: _____ Date: _____



Customer: City Of Olathe
 Sales Rep: Kenda Sheriff
 ksheriff@teamoffice.us
 816-777-1465 (phone) 816-221-4585 (fax)

Proposal
 2024-114618
 10/23/2024

REVIEWED
 -pending response about price increase for line 4

Review by SFS Architecture Inc is for general compliance with the Contract Documents. Sole responsibility for correctness of dimensions, details, quantities, and safety during fabrication, erection, and/or installation shall remain with the Contractor.

Propose To:

City Of Olathe
 100 West Sante Fe
 Olathe, KS 66051

Installation Location

City Hall
 100 E Santa Fe St
 Olathe, KS 66061

Attention: Zach Hardy
 913-971-9064 (phone)
 zhardy@olatheks.org

City Hall: garden Level, 1st (tear down only), 2nd, and 3rd floor

Comments:

Due to T/O/S being a legacy line it is only available on OMNIA contract and is no longer on State of Kansas Contract

1st floor :

	Item Description	Qty	Item List	Ext List	Item Sell	Ext Sell
Line: 1	<p>Team Office Labor to Install - Labor to Install</p> <p>Tear down T/O/S workstations, seating and all furniture components within workstations.</p> <p>All furniture and cabinets must be empty and cleared prior to arrival. Move, stage, City of Olathe Warehouse, (cost is subject to change due to warehouse access and location)</p> <p>(DOES NOT INCLUDE INSTALL OF NEW TEKNION LEVERAGE WORKSTATIONS)</p> <p>Services to be done during normal business hours, with non-union labor and to ground floor or elevator access.</p> <p>Tag1: 1st floor</p> <p>List Discount: 100%</p>	1	\$0.00	\$0.00	\$10,575.00	\$10,575.00

2nd Floor :

	Item Description	Qty	Item List	Ext List	Item Sell	Ext Sell
Line: 2	<p>Teknion, LLC - New Product</p> <p>Around Guest Chair, Mesh back, Four Leg with Hard Glides for carpet flooring</p> <p>Mesh-Dove Upholstery-Grade 1 Heather Tech Loden Frame-Gris</p> <p>Tag1: C03</p> <p>List Discount: 57%</p>	4	\$736.00	\$2,944.00	\$316.48	\$1,265.92
Line: 3	<p>Teknion, LLC - Seating</p> <p>Around Synchro-Tilt Task Chair, Mesh Bk, Assbld, No Hdrst, 4D Arms</p> <p>Tag1: C01</p> <p>Item Finishes & Options: Around Mesh Back Finish : Dove (A126) Seat Upholstery Finishes : Fabric Grade 1 (~F01) Seating Fabric Grade 1 : Heather Tech (~04) Heather Tech, Seating Fabric : Loden Tech (T170) Seat Depth Adjustment : With Seat Depth Adj. (S) Lumbar Element : With Lumbar Element (Y) Cylinder Style : Standard (1) Frame Finish : Gris (~G) Gris : Gris (9F) Caster / Glide : Casters (Hard) (~) Caster Finish : Ebony (1)</p> <p>List Discount: 57%</p>	1	\$1,347.00	\$1,347.00	\$579.21	\$579.21
Line: 4	<p>Teknion, LLC - New Product</p> <p>Expansion Caseloads U-Shaped Height Adjustable</p> <p>*Height Adjustable L Peninsula, Bevel Pst_Mid, 35"dx24"dx81"wx88"w, Str, No Grommet, Lt, Pwrbar(1-3/16"KE) *Workwall Kneespace Module -</p>	1	\$14,967.00	\$14,967.00	\$5,837.13	\$5,837.13

	Item Description	Qty	Item List	Ext List	Item Sell	Ext Sell
	Height-Adjustability, 9"d x 90"w, 21"h *Suspended Modesty Panel - Solid, 56"w x 10"h *Rectangular Worksurface, 24"d x 84"w, No Grommet (1-3/16") *Semi-Supported Leg - Solid, 29"h, 24"d (1-3/16") * Pedestal - Pulls, 24"d x 28"h, Box/Box/File *Lateral File - Pulls, 24"d x 36"w, Two Drawers (28") with (1-3/16") Top *QTY (2) Overhead Cabinet with Solid Overlay Sliding Door Wall-Mounted_One Door_16"dx60"wx15"h. No Light w/ 1-Right and 1-Left *Wall-Mounted Tackboard - Fabric, From Standard Worksurface, 57"h, 60"w Finishes: Laminate worksurface and surrounds-Mercurial Walnut Storage Fronts-Storm White Fabric-Grade A Tangle/Knot Paint-Greystone Tag1: Private Office 2113 Tag2: PO02 List Discount: 61%					
Line: 5	Teknion, LLC - New Product Linear LED Light, 48" Wide with Support mount for hutch. Finishes: Mount-Greystone Paint-Clear Anodized Tag1: Private Offices: 2113 List Discount: 62%	1	\$556.00	\$556.00	\$211.28	\$211.28
Line: 6	Teknion, LLC - New Product Round Meeting Table - Blade Star Base, 42"dia, No Cut-Out (1-3/16") w/ self-edge. Finishes: Laminate-Mercurial Walnut	1	\$1,273.00	\$1,273.00	\$496.47	\$496.47

	Item Description	Qty	Item List	Ext List	Item Sell	Ext Sell
	Base-Greystone Tag1: 2nd floor Tag2: T06 List Discount: 61%					
Line: 7	Teknion, LLC - New Product New T/O/S Parts to complete Reconfigure: QTY (2) Corner Cover Four-Way 90 Degree, 51"High QTY (2) Corner Cover Four-Way 90 Degree, 66"High QTY (5) Corner Cover Two-Way 90 Degree, 66"High QTY (5) Corner Cover Two-Way 90 Degree, 51"High QTY (2) Intermediate Corner Cover 180 Degree, 15"High Finishes: Paint-Ebony OMNIA Contract List Discount: 69.33%	1	\$2,458.00	\$2,458.00	\$753.87	\$753.87
Line: 8	Team Office Labor to Install - Labor to Install Services to receive, deliver and install (1) U-shaped HA Desk unit, (4) guest chairs, (1) table and (1) task chair. Services to be done during normal business hours, with non-union labor and to ground floor or elevator access. Tag1: 2nd floor List Discount: 100%	1	\$0.00	\$0.00	\$650.00	\$650.00
Line: 9	Team Office Labor to Install - Labor to Install Service to cut down 1 worksurface, no re-edge All furniture and cabinets must be empty and cleared prior to arrival.	1	\$0.00	\$0.00	\$70.00	\$70.00

	Item Description	Qty	Item List	Ext List	Item Sell	Ext Sell
	<p>Move, stage, City of Olathe Warehouse, (cost is subject to change due to warehouse access and location)</p> <p>(DOES NOT INCLUDE INSTALL OF NEW TEKNION LEVERAGE WORKSTATIONS)</p> <p>Services to be done during normal business hours, with non-union labor and to ground floor or elevator access.</p> <p>Tag1: 1st floor</p> <p>List Discount: 100%</p>					
Line: 10	<p>Team Office Labor to Install - Labor to Install</p> <p>Labor to clean panels of existing workstations after reconfigure approx 15 stations.</p> <p>Does not include removing any tape or adhesive left on panels/overheads/storage units.</p> <p>Services to be done during normal business hours with non-union labor and with elevator access.</p> <p>Tag1: 2nd floor</p> <p>List Discount: 100%</p>	1	\$0.00	\$0.00	\$4,290.00	\$4,290.00
Line: 11	<p>Team Office Labor to Install - Labor to Install</p> <p>added scope of work for task lighting</p> <p>Tag1: 2nd floor</p> <p>List Discount: 100%</p>	1	\$0.00	\$0.00	\$20.00	\$20.00
Line: 12	<p>Humanscale - New Product</p> <p>M/Flex Monitor Arm for M2.1</p> <p>Product Group: M/Flex for M2.1 Monitor Arm</p> <p>Base Style: Base Without Technology</p>	1	\$1,026.00	\$1,026.00	\$389.88	\$389.88

	Item Description	Qty	Item List	Ext List	Item Sell	Ext Sell
	Base Version: No Technology Mount: Clamp Bracket Style: Dual Bracket for 2 Monitors Arm Color: Silver with Gray Trim Arm Links: 4" Straight Link/Dynamic Link Arm End Style: Standard Monitor Tilt (one per monitor) VESA: Standard 100mm x 100mm, black 2nd Arm Links: 4" Straight Link/Dynamic Link 2nd Arm End Style: Standard Monitor Tilt (one per monitor), 2nd VESA: - Standard 100mm x 100mm, black Post Height: - 18" Line Specific SPR/Contract Information Omnia List Discount: 62%					

3rd Floor :

	Item Description	Qty	Item List	Ext List	Item Sell	Ext Sell
Line: 13	Teknion, LLC - Seating Around Synchro-Tilt Task Chair, Mesh Bk, Assbld, No Hdrst, 4D Arms Tag1: C02 Item Finishes & Options: Around Mesh Back Finish : Dove (A126) Seat Upholstery Finishes : Fabric Grade 1 (~F01) Seating Fabric Grade 1 : Heather Tech (~04) Heather Tech, Seating Fabric : Loden Tech (T170) Seat Depth Adjustment : With Seat Depth Adj. (S) Lumbar Element : With Lumbar Element (Y) Cylinder Style : Standard (1) Frame Finish : Gris (~G) Gris : Gris (9F) Caster / Glide : Casters (Hard) (~)	2	\$1,347.00	\$2,694.00	\$579.21	\$1,158.42

	Item Description	Qty	Item List	Ext List	Item Sell	Ext Sell
	Caster Finish : Ebony (1) List Discount: 57%					
Line: 14	<p>Teknion, LLC - New Product</p> <p>New T/O/S Parts to complete Reconfigure to create:</p> <p>QTY (8) Corner Cover Three-way 180, 51"H QTY (6) Corner Cover Three-way 180 Degree, 66"H QTY (8) Corner Cover Four-Way 90 Degree, 66"H QTY (8) Shelf, Open Storage 48"W QTY (8) Shelf, Open Storage 60"W QTY (70) Flush Plate Pairs QTY (4) C-Leg Support, 29"H x 22"D QTY (73) Side Support Bracket Pair for 29" High Worksurface QTY (2) Rectangular Worksurface, 30"D x 84"W QTY (2) Rectangular Worksurface, 30"D x 66"W QTY (2) Bullet Top Worksurface, 30"D x 54"W</p> <p>Finishes: Laminate-Estate Cherry (Closest to match existing) Paint-Ebony Shelf Paint- Earth Foundation/Flat (recommended paint to match discontinued Warm Bronze Mica/Textured)</p> <p>OMNIA Contract</p> <p>List Discount: 69.33%</p>	1	\$27,500.00	\$27,500.00	\$8,434.25	\$8,434.25
Line: 15	<p>Team Office Labor to Install - Labor to Install</p> <p>Services to receive, deliver and install (2) new task chairs.</p> <p>Services to be done during normal business hours, with non-union labor and to ground floor or elevator access.</p> <p>Tag1: 3rd floor</p>	1	\$0.00	\$0.00	\$80.00	\$80.00

	Item Description	Qty	Item List	Ext List	Item Sell	Ext Sell
	List Discount: 100%					
Line: 16	<p>Team Office Labor to Install - Labor to Install</p> <p>Service to cut down approx 6 worksurfaces, no re-edge</p> <p>All furniture and cabinets must be empty and cleared prior to arrival. Move, stage, City of Olathe warehouse. (cost subject to change pending location of warehouse and access.)</p> <p>Services to be done during normal business hours, with non-union labor and to ground floor or elevator access.</p> <p>Tag1: 3rd floor</p> <p>List Discount: 100%</p>	1	\$0.00	\$0.00	\$415.00	\$415.00
Line: 17	<p>Team Office Labor to Install - Labor to Install</p> <p>Labor to clean panels of existing workstations after reconfigure approx 30 stations.</p> <p>Does not include removing any tape or adhesive left on panels/overheads/storage units.</p> <p>Services to be done during normal business hours with non-union labor and with elevator access.</p> <p>Tag1: 2nd floor</p> <p>List Discount: 100%</p>	1	\$0.00	\$0.00	\$8,580.00	\$8,580.00

Design :

	Item Description	Qty	Item List	Ext List	Item Sell	Ext Sell
Line: 18	<p>Team Office Design - Design Services</p> <p>Design 9/28/24-9/30/24</p> <p>List Discount: 100%</p>	6.75	\$0.00	\$0.00	\$59.85	\$403.99

	Item Description	Qty	Item List	Ext List	Item Sell	Ext Sell
Line: 19	Team Office Design - Design Services Design 9/21-9/27/24 List Discount: 100%	5.5	\$0.00	\$0.00	\$59.85	\$329.18
Line: 20	Team Office Design - Design Services Design 9/14-9/20/24 List Discount: 100%	12.5	\$0.00	\$0.00	\$59.25	\$740.63
Line: 21	Team Office Design - Design Services Design 9/2/24 List Discount: 100%	1.5	\$0.00	\$0.00	\$59.85	\$89.78
Line: 22	Team Office Design - Design Services Design 8/26/24 List Discount: 100%	6	\$0.00	\$0.00	\$59.85	\$359.10
Line: 23	Team Office Design - Design Services Design 8/12/24 List Discount: 100%	1	\$0.00	\$0.00	\$59.85	\$59.85
Line: 24	Team Office Design - Design Services Design 7/22/24-7/29/24 List Discount: 100%	2.75	\$0.00	\$0.00	\$59.85	\$164.59
Line: 25	Team Office Design - Design Services Design 5/27/24-5/31/24 List Discount: 100%	13	\$0.00	\$0.00	\$59.85	\$778.05
Line: 26	Team Office Design - Design Services Design 4/28/24 List Discount: 100%	2	\$0.00	\$0.00	\$59.85	\$119.70

	Item Description	Qty	Item List	Ext List	Item Sell	Ext Sell
Line: 27	Team Office Design - Design Services Design 5/1/24 List Discount: 100%	6	\$0.00	\$0.00	\$59.85	\$359.10
Line: 28	Team Office Design - Design Services Design 5/2/24 List Discount: 100%	4	\$0.00	\$0.00	\$59.85	\$239.40
Line: 29	Team Office Design - Design Services Design 5/6/2024 List Discount: 100%	1.25	\$0.00	\$0.00	\$59.85	\$74.81
Line: 30	Team Office Design - Design Services Design 5/13/24 List Discount: 100%	2.5	\$0.00	\$0.00	\$59.85	\$149.63
Line: 31	Team Office Design - Design Services Design 5/15/24 List Discount: 100%	3.75	\$0.00	\$0.00	\$59.85	\$224.44
Line: 32	Team Office Design - Design Services Design 5/16/24 List Discount: 100%	2	\$0.00	\$0.00	\$59.85	\$119.70
Line: 33	Team Office Design - Design Services Design 5/17/24 List Discount: 100%	4.5	\$0.00	\$0.00	\$59.85	\$269.33
Line: 34	Team Office Design - Design Services Design 5/20/24 List Discount: 100%	3	\$0.00	\$0.00	\$59.85	\$179.55

	Item Description	Qty	Item List	Ext List	Item Sell	Ext Sell
Line: 35	Teknion, LLC - New Product Tangent Undercabinet Light , 48" Width Finishes: Paint-Clear Anodized Tag1: Workstations (15) Tag2: Private Office (3) List Discount: 69.33%	18	\$624.00	\$11,232.00	\$191.38	\$3,444.84

Item Grouping Summary:

- 1st floor Totals: \$10,575.00
- 2nd Floor Totals: \$14,563.76
- 3rd Floor Totals: \$18,667.67
- Design Totals: \$4,660.83
- Misc Items Totals: \$3,444.84

Subtotal.....\$51,912.10

Total Amount.....\$51,912.10

Thank you for your business! Please accept this proposal and the Team Office Terms & Conditions by signing below. Terms & Conditions can be viewed at <https://www.teamoffice.us/terms-and-conditions>

Accepted by: _____ Date: _____



Customer: City Of Olathe
 Sales Rep: Kenda Sheriff
 ksheriff@teamoffice.us
 816-777-1465 (phone) 816-221-4585 (fax)

Proposal
 2024-114617
 10/25/2024

Propose To:

City Of Olathe
 100 West Sante Fe
 Olathe, KS 66051

Installation Location:

Public Works/Robinson Building
 1385 South Robinson Drive
 Olathe, KS 66061

Attention: Zach Hardy
 913-971-9064 (phone)
 zhardy@olatheks.org

REVIEWED

Review by SFS Architecture Inc is for general compliance with the Contract Documents.

Sole responsibility for correctness of dimensions, details, quantities, and safety during fabrication, erection, and/or installation shall remain with the Contractor.

Robinson Bldg

Comments:

Teknion OMNIA Contract
 SitonIt OMNIA Contract
 Global TIPS Contract

Casegoods and Storage :

	Item Description	Qty	Item Sell	Ext Sell
Line: 1	Global Mid-America 5 drawer Legal Size 2600 series File Unit; universal filing; 26.56"D x 15.15"W x 64.25"H Finishes: Metal-Business Gray	1	\$459.24	\$459.24
Line: 2	Global Mid-America 5 drawer Legal Size 2600 series File Unit; universal filing; 26.56"D x 18.15"W x 64.25"H Finishes: Metal-Business Gray	1	\$527.79	\$527.79
Line: 3	Teknion, LLC Rectangular 24"D x 72"W Worksurface with Slender C-Legs at fixed height on Casters Finishes: Laminate-Atrium White Paint-Warm Nickel	1	\$557.31	\$557.31
Line: 4	Teknion, LLC Rectangular Desk-Full Gable, flush 1/2 modesty; 24"D x 72"W	1	\$456.30	\$456.30

	Item Description	Qty	Item Sell	Ext Sell
	Finishes: Laminate-Atrium White			
Line: 5	Teknion, LLC Metal Box/box/file unit stationary Finishes: Paint-Warm Nickle	1	\$244.92	\$244.92
Line: 6	Teknion, LLC Shelf Leverage On-Module Mounting with Vertical Wall adapters. 36"W Finishes: Paint-Atrium White	1	\$107.96	\$107.96
Line: 7	Teknion, LLC Overhead Cabinets, Leverage On-Module Mounting with Vertical Wall adapters. 14"D x 36"W Finishes: Paint-Atrium White *Key alike	1	\$281.86	\$281.86
Line: 8	Teknion, LLC Lateral File , Five High Combo File; 18"D x 30", Metal Front with Full Pull Finishes: Paint-Warm Nickle	1	\$1,019.16	\$1,019.16
Line: 9	Teknion, LLC Mobile Pedestal Box/File 22"D x 15"W, Metal Front with Full Pull Finishes: Paint-Warm Nickle	3	\$314.06	\$942.18

Lounge furniture for Breakroom, Mothers Rooms, and small lounge space. :

	Item Description	Qty	Item Sell	Ext Sell
Line: 10	SitOnIt Seating Sable Settee Overall Dimensions: 60.5"W x 34.75"D 32"H Finishes: Fabric-Grade 2 Momentum Nestle/Grove Legs-Charcoal *Sitonit Omnia Contract	1	\$1,632.54	\$1,632.54
Line: 11	SitOnIt Seating Sable Club Chair	1	\$1,105.84	\$1,105.84

	Item Description	Qty	Item Sell	Ext Sell
	Overall Dimensions: 34.5"W x 34.75"D 32"H Finishes: Fabric-Grade 2 Momentum Nestle/Grove Legs-Charcoal *Sitonit Omnia Contract			
Line: 12	Teknion, LLC Zones Round Side Table, 18" Diameter with Knife Edge Finishes: Laminate-Atrium White Legs-Pecan Beech	2	\$281.94	\$563.88
Line: 13	Teknion, LLC Zones Laptop Table, 11"d x 33"W x 26"H with Knife Edge Finishes: Laminate-Atrium White Base-Warm Nickle	3	\$213.12	\$639.36
Line: 14	Teknion, LLC Zones Circular Coffee table, 36" Diameter with Knife Edge Finishes: Laminate-Atrium White Edge-Atrium White Base-Pecan Beech	1	\$442.89	\$442.89
Line: 15	Teknion, LLC Routes Lounge chair, One seater Finishes: Fabric- COM Momentum Canter/Sable Arm Caps-Sisal Frame-Clay	7	\$949.05	\$6,643.35
Line: 16	Teknion, LLC Teknion DNA Collaborative Ottoman, Square, Medium 18"Diameter x 16"High, Single Upholstery, on soft casters. Finishes: Fabric- COM Momentum Canter/Sable	3	\$362.49	\$1,087.47
Line: 17	Momentum Textiles Yardage of Momentum Canter EPU QTY (19) yards for Routes Lounge Chair QTY (6) Yards for Collaborative Ottomans Colorway: Sable	25	\$50.00	\$1,250.00
Line: 18	Momentum Textiles Freight for Momentum Yardage, include the Canadian	1	\$280.60	\$280.60

	Item Description	Qty	Item Sell	Ext Sell
	surcharge per yard			
	*Estimated as quoted on 10/3/24			

Seating:

	Item Description	Qty	Item Sell	Ext Sell
Line: 19	Teknion, LLC Around Synchro-Tilt Task Chair, Mesh Bk, Assbld, No Hdrst, 4D Arms Item Finishes & Options: Around Mesh Back Finish : Dove (A126) Seat Upholstery Finishes : Fabric Grade 1 (~F01) Seating Fabric Grade 1 : Heather Tech (~04) Heather Tech, Seating Fabric : Loden Tech (T170) Seat Depth Adjustment : With Seat Depth Adj. (S) Lumbar Element : With Lumbar Element (Y) Cylinder Style : Standard (1) Frame Finish : Gris (~G) Gris : Gris (9F) Caster / Glide : Casters (Hard) (~) Caster Finish : Ebony (1)	7	\$579.21	\$4,054.47
Line: 20	All Seating Poly Tuck Stacking Chair, Sled Frame, With Integrated arms Finishes: Frame-Cotton Arms-Pine Poly-Pine	1	\$220.20	\$220.20
Line: 21	All Seating Poly Tuck Bar Stool, Sled Frame, With No arms Finishes: Frame-Cotton Arms-Pine Poly-Pine	3	\$328.80	\$986.40
Line: 22	All Seating Poly Tuck Stacking Chair, Sled Frame, With Integrated arms Finishes: Frame-Cotton Arms-Pine Poly-Pine	5	\$189.00	\$945.00

Breakroom :

	Item Description	Qty	Item Sell	Ext Sell

	Item Description	Qty	Item Sell	Ext Sell
Line: 23	All Seating Poly Tuck Stacking Chair, Sled Frame, No arms Finishes: Frame-Cotton Arms-Pine Poly-Pine	24	\$189.00	\$4,536.00
Line: 24	Teknion, LLC 36" Square Meeting Table with Blade Star Base Finishes: Laminate-Mercurial Walnut Edge Band-Atrium White Base-Warm Nickle *Updated	6	\$445.38	\$2,672.28

Workstations:

	Item Description	Qty	Item Sell	Ext Sell
Line: 25	Teknion, LLC T/O/S parts needed for reconfigure: * Please see separate BOM Finishes: Fabric- TBD Grade A Tangle/Ravel Paint- Ebony/Black File Storage only Paint-Earth	1	\$44,921.74	\$44,921.74
Line: 26	Teknion, LLC Workshop Conference Table, 42"D x 108"W Radius no cut-out (1-3 1/6") Finishes: Laminate-Atrium White Paint-Warm Nickle *Updated	1	\$1,070.16	\$1,070.16

Services :

	Item Description	Qty	Item Sell	Ext Sell
Line: 27	OIC Inc. Teardown existing workstations move to off-site storage with truck high dock access. All to off-site storage. *Estimated 3 days	1	\$6,250.00	\$6,250.00

	Item Description	Qty	Item Sell	Ext Sell
	Services to be done during normal business, with non-union labor and with dock access.			
Line: 28	<p>Team Office Labor to Install Take down Glass markerboards in conference room with supports, take to warehouse storage, return at later date for installation.</p> <p>Services to be done during normal business, with non-union labor and with dock access.</p>	1	\$1,665.00	\$1,665.00
Line: 29	<p>Team Office Labor to Install *Updated*</p> <p>Services to receive, deliver and install (7) task chairs, (6) Square tables, (1) coffee table, (3) laptop tables, (2) Side tables, (1) Settee, (8) Lounge chairs, (3) ottomans, (30) Stacking chairs, (3) bar stools, (2) Wall mounted shelf/overhead, (2) Mobile peds, (2) desks with BBF, (2) Vertical files units, and (1) lateral file unit.</p> <p>Services to be done during normal business hours, with non-union labor and to ground floor or elevator access.</p>	1	\$2,650.00	\$2,650.00
Line: 30	<p>OIC Inc. Cut down approx 14 worksurfaces , no re-edging</p> <p>Services to be done during normal business, with non-union labor and with dock access.</p>	1	\$975.00	\$975.00
Line: 31	<p>OIC Inc. After construction, Pull 16 stations of TOS Parts using product from all locations as well as new parts for installation. And return the 4 glass boards and install.</p> <p>Services to be done during normal business, with non-union labor and with dock access.</p>	1	\$10,400.00	\$10,400.00

Design :

	Item Description	Qty	Item Sell	Ext Sell
Line: 32	<p>Team Office Design Design 9/29/24-9/30/24</p>	4	\$59.85	\$239.40
Line: 33	<p>Team Office Design Design 9/21/24-9/27/24</p>	6.75	\$59.85	\$403.99
Line: 34	<p>Team Office Design Design 9/14/24-9/20/24</p>	6	\$59.85	\$359.10
Line: 35	<p>Team Office Design Design 9/10/24-9/12/24</p>	0.75	\$59.85	\$44.89

	Item Description	Qty	Item Sell	Ext Sell
Line: 36	Team Office Design Design 8/19/24-8/24/24	1.5	\$59.85	\$89.78
Line: 37	Team Office Design Design 8/15/24	0.5	\$59.85	\$29.93
Line: 38	Team Office Design Design 7/29/24	0.25	\$59.85	\$14.96
Line: 39	Team Office Design Design 5/13/24	1	\$59.85	\$59.85
Line: 40	Team Office Design Design 5/16/2024	1.25	\$59.85	\$74.81
Line: 41	Team Office Design Design 5/17/2024	2.5	\$59.85	\$149.63
Line: 42	Team Office Design Design 5/21 & 5/22/24	4.5	\$59.85	\$269.33
Line: 43	Team Office Design Design 5/28/24	2.5	\$59.85	\$149.63
Line: 44	Team Office Design Design 5/29-5/30/24	4.5	\$59.85	\$269.33
Line: 45	Team Office Design Design 5/31/24	1.5	\$59.85	\$89.78

Subtotal.....\$101,833.31

Total Amount.....\$101,833.31

Thank you for your business! Please accept this proposal and the Team Office Terms & Conditions by signing below. Terms & Conditions can be viewed at <https://www.teamoffice.us/terms-and-conditions>
 A deposit of 50.00% (\$50,916.65) is required to place an order for this proposal.

Customer: City Of Olathe

Sales Rep: Kenda Sheriff ksheriff@teamoffice.us
816-777-1465 (phone) 816-221-4585 (fax)

Proposal

2024-114617

10/25/2024

Accepted by: _____ Date: _____

Exhibit B

CITY OF OLATHE INSURANCE REQUIREMENTS

These requirements apply to the vendor or contractor ("Vendor") entering into an Agreement with the City of Olathe ("City").

A. Insurance. Secure and maintain for the term of the Agreement insurance of such types and in at least such amounts as set forth below from a Kansas authorized insurance company which carries a Best's Policyholder rating of "A-" or better and carries at least a Class "VII" financial rating or better, unless otherwise agreed to by City:

1. Commercial General Liability: City must be listed by ISO endorsement or its equivalent as an additional insured on a primary and noncontributory basis on any commercial general liability policy of insurance. The insurance must apply separately to each insured against whom claim is made or suit is brought, subject to the limits of liability.

Limits: Per Occurrence, including Personal & Advertising Injury and Products/Completed Operations: \$1,000,000; General Aggregate: \$2,000,000.

2. Business Auto Insurance: City must be listed by ISO endorsement or its equivalent as an additional insured on a primary and noncontributory basis on any automobile policy of insurance. Insurance must apply separately to each insured against whom claim is made or suit is brought, subject to liability limits.

Limits: All Owned Autos; Hired Autos; and Non-Owned Autos: Per occurrence, combined single limit: \$500,000.

Notwithstanding the foregoing, if Vendor does not own any automobiles, then Vendor must maintain Hired and Non-Owned Auto insurance.

3. Worker's Compensation and Employer's Liability: Workers compensation insurance must protect Vendor against all claims under applicable state Worker's Compensation laws at the statutory limits, and employer's liability with the following limits.

Limits: \$500,000 Each Accident/\$500,000 Policy Limit/\$500,000 Each Employee

4. Professional Liability (if applicable): **Unless excused by the Agreement with the City**, Vendor must maintain for the term of this Agreement and for a period of three (3) years after the termination of this Agreement, Professional Liability Insurance.

Limits: Each Claim: \$1,000,000; General Aggregate: \$1,000,000.

5. Cyber Insurance (if applicable): **IF** accessing the City's network or City's data, **THEN** maintain the following coverages throughout for the term of this Agreement and for a period of three (3) years after the termination of this

Agreement: Cyber Incident/Breach Response and Remediation Expenses, Digital Data Recovery, Privacy and Network Security Liability, and Notification Expense.

Limits: Per claim, each insuring agreement: \$1,000,000; Aggregate: \$1,000,000.

B. Exposure Limits. Above are minimum acceptable coverage limits and do not imply or place a liability limit nor imply that the City has assessed the risk that may be applicable to Vendor. Vendor must assess its own risks and if it deems appropriate and/or prudent maintain higher limits and/or broader coverage. The Vendor's insurance must be primary, and any insurance or self-insurance maintained by the City will not contribute to, or substitute for, the coverage maintained by Vendor.

C. Costs. Insurance costs must be at Vendor's expense and accounted for in Vendor's bid or proposal. Any deductibles or self-insurance in the above-described coverages will be the responsibility and at the sole risk of the Vendor.

D. Verification of Coverage

1. Must provide certificate of insurance on ISO form or equivalent, listing the City as certificate holder, and additional insured endorsements for requested coverages.
2. Any self-insurance must be approved in advance by the City and specified on the certificate of insurance. Additionally, when self-insured, the name, address, and telephone number of the claim's office must be noted on the certificate or attached in a separate document.
3. When any of the insurance coverages are required to remain in force after final payment, additional certificates with appropriate endorsements evidencing continuation of such coverage must be submitted along with the application for final payment.
4. For cyber insurance, the certificate of insurance confirming the required protection must confirm the required coverages in the "Additional Comments" section or provide a copy of the declarations page confirming the details of the cyber insurance policy.

E. Cancellation. No required coverage may be suspended, voided, or canceled, except after Vendor has provided thirty (30) days' advance written notice to the City.

F. Subcontractor's Insurance: If a part of this Agreement is to be sublet, Vendor must either cover all subcontractors under its insurance policies; **OR** require each subcontractor not so covered to meet the standards stated herein.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/15/24

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER INSURANCE AGENCY 7835 Parallel Pkwy Kansas City, KS 66112	CONTACT NAME: Edwin Alft PHONE (A/C, No, Ext): (913)334-6100 E-MAIL ADDRESS: ealft@alftinsurance.com	FAX (A/C, No): (913)788-7058	
	INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED Team Office, LLC 316 Southwest Blvd Kansas City, MO 64108	INSURER A: American National		
	INSURER B: Hartford		
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		2401X2888	07/21/24	07/21/25	EACH OCCURRENCE	\$ 2,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence)						\$ 100,000	
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 2,000,000
							GENERAL AGGREGATE	\$ 4,000,000
							PRODUCTS - COMP/OP AGG	\$ 4,000,000
								\$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			2401C1651	07/21/24	07/21/25	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
	BODILY INJURY (Per person)						\$	
	BODILY INJURY (Per accident)						\$	
	PROPERTY DAMAGE (Per accident)						\$	
							\$	
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB	Y		2401E0451	07/21/24	07/21/25	EACH OCCURRENCE	\$
	<input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE							
	DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/>						AGGREGATE	\$ 5,000,000
								\$ 5,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A	33WBCBH3YF3	07/21/24	07/21/25	PER STATUTE	OTH-ER
	E.L. EACH ACCIDENT						\$ 1,000,000	
	E.L. DISEASE - EA EMPLOYEE						\$ 1,000,000	
	E.L. DISEASE - POLICY LIMIT						\$ 1,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Cert holder is listed as an additional insured per contract.

CERTIFICATE HOLDER**CANCELLATION**

City Of Olathe 100 West Sante Fe Olathe, KS 66051	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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