

☒ **COMPETITION EXCEPTION REPORT**

Competition exception is the decision to purchase without competition through the use of bidding, formal solicitation, request for qualification, or a request for proposal when competition is available.

☐ **SOLE SOURCE**

Only one vendor possesses the unique and singularly available capability to meet the requirement such as technical qualifications, ability to deliver based on distribution restrictions, or services from a public utility. See the Purchasing Manual Section 40.2 for examples.

Procurement Contact: Lisa Robbins

Date: 9/12/2019

Department Contact: Mary Velasquez **E1 Doc No.:** Various **Total Cost:** \$120,000/yr

COMMODITY/SERVICE DESCRIPTION:

Watchguard In-car Video Camera Systems and Body Cameras.

CER/SOLE SOURCE JUSTIFICATION:

Currently, the Police Department utilizes the Watchguard In-Car Video System which have been in place in the Police Department fleet for approximately 4 years. Watchguard Body Cameras have been utilized for approximately 2 years. The Police Department will continue to use the Watchguard integrated video/body camera system to maintain the integrity and safety of our officers and citizens.

Approved:  (Department Director)

Approved:  (Procurement Manager)

Over \$25,000:
Approved:  (City Manager)

Attach a copy of completed, signed form to requisition or department purchase order.