



CITY OF OLATHE, KANSAS
APPLICATION FOR ISSUANCE OF INDUSTRIAL REVENUE BONDS
(IRB)
Sales Tax Exemption Only

This application is submitted in conformance with the city's tax abatement policy. It is understood that the city may require in lieu payments for property which becomes tax exempt. The attached sheets, if any, are submitted as Exhibits A-F of this application. This application must be submitted within sufficient time to meet procedural requirements of the abatement policy, (refer to the tax abatement calendar).

A non-refundable \$2,000 application / filing fee for an existing business, or \$4,000 for a new business, must accompany this application. *If bonds are issued, the City will require an issuance fee – please see the attached Bond Fees Schedule for a complete breakdown of issuance fees based on project type. Additionally, the applicant shall be responsible for bond counsel fees, trustee fees and other required fees associated with the issuance of the bonds. See Resolution No. 18-1111 & Policy F-5 and contact Bond Council for a more detailed explanation of the fees.*

Applicant's Name

Applicant's Email Address *Telephone Number*

Applicant's Address

Name and Title of Responsible Officer/Contact *Telephone Number*

Address (if other than corporate address)

Attorney for Applicant

Attorney's Email Address *Telephone Number*

Attorney's Address

Bond Purchaser/Underwriter for Applicant

Bond Purchaser/Underwriter's Address *Telephone Number*

Bond Counsel for Applicant

Bond Counsel's Address *Telephone Number*

I. BUSINESS INFORMATION

If the applicant corporation, or its parent, is a publicly-held corporation and regularly files annual reports on Form 10-K, respectively attach as a part of this application: Exhibit A - a copy of the most recent Form 10-K, and Exhibit B - the applicant's most recent annual report to shareholders.

- A. In what line or lines of business is the applicant engaged?
- B. Is the applicant (or its parent) a proprietorship, partnership, or corporation (LLC)?
- C. Year and State of incorporation _____
If proprietorship, partnership, or close corporation, list the names of owners and the approximate amounts owned by each of its principal stockholders.
- D. List the names and titles of the officers of the applicant firm:
- E. List the name of the certified public accounting firm (or firms) which has performed audits of the applicant's (or its parent's) books and records for the past three (3) years. Attach financial reports (income statements, retained earnings statements, changes in working capital, balance sheets, etc.) for same years as Exhibit C.
- F. Have the applicant's credit instruments been rated by a rating service? _____
Indicate name of rating service and types of instruments. Attach most recent copy of credit rating report as Exhibit D.

G Describe all outstanding or threatened litigation:

II. THE PROJECT

Briefly describe the nature of the proposed project, including information as to the structure itself (size of building, amount of land to be purchased, etc.), whether it is an expansion of an existing facility or the construction of a new facility, and what products or services are to be manufactured or provided there.

A. Approximate amount requested for:

Land (Attach a legal description of property as <u>Exhibit E</u>)	\$ _____
Building	\$ _____
Machinery and Equipment	\$ _____
Pollution Control Facilities	\$ _____
Other Costs*	\$ _____
Total	\$ _____

* State other costs:

B. Does the applicant, or its parent, presently have offices or industrial facilities located in Olathe, Kansas? _____ If so, describe.

- C. Where is the location of the project?

- D. Is the prospective location properly zoned? _____ If a zoning change is pending, cite application number and present status. If application has not been made, briefly describe what change will be needed and plans for submitting application:

E. Describe the type of buildings to be constructed and type of machinery and equipment to be financed?

- F. Will the applicant be in direct competition with other local firms? _____ If so, name the firms:

Describe the nature of the competition:

G. Are adequate public streets and utilities available to the proposed site? _____

H. Specify if unusual demands for water and sewer will be made?

I. Does the applicant plan to use the City of Olathe solid waste service? _____. If not, please identify special solid waste requirements or arrangements already made:

J. What percentage of usable floor space will be occupied by applicant? _____ What percentage will be occupied by other occupants? _____ Indicate each occupant, if known.

- K. Name and address of construction contractor and/or architect: _____
- L. How many persons will be employed at the project? _____ Will this project represent an increase in employment opportunities in Olathe, Kansas? _____
** Please complete Appendix I on page 9.*
- M. Briefly describe the approximate number of persons to be employed by the project at all levels (e.g. - management, office, skilled and unskilled): _____
- N. What dollar amount, and percentage of the applicant's total projected annual sales for the next ten (10) years, is expected to be generated by the project? _____
- O. What percentage of sales will be sold locally? _____ Is this percentage increasing, decreasing, or remaining stable from the current trend? _____
- P. What is the estimated annual amount of merchandise and services purchased locally by the applicant? _____
- Q. Is there likelihood for expansion of the proposed facility within three (3) years? _____
 If such expansion is contemplated, please describe: _____
- R. Has, or will, an environmental audit be performed for the site? _____

III. FINANCING

- A. Will the applicant pledge any assets other than the project itself to secure the bonds? _____
 If so, what? _____

B. Will a bond and interest reserve be provided for? _____ State amount and source of funding.

C. What portion of the project will be financed from funds other than bond proceeds?

What is the source of such funds?

D. What will be the applicant's equity investment? Please describe:

E. Does the applicant have any major contractual arrangements that would tend to assure, or be a detriment to, the successful financing and marketing of the proposed bonds? _____
If so, please describe:

F. List previous participation in IRB financing:

G. Has a bond underwriter determined whether or not the bonds are marketable? _____ If so, describe its determination and attach statement as Exhibit F.

H. Have arrangements been made for the marketing of the bonds? _____ Describe interest rate structure and term of bonds.

- I. Indicate whether bonds will be publicly or privately placed.

- J. Has the applicant considered conventional financing?

- K. Does the applicant, or its parent, intend to purchase all or any part of the proposed bond issue?

- L. Indicate name of primary officer, institution name, and address of trustee and/or fiscal agent.

- M. Proposed date of issuing the bonds: _____

- N. ***Prior to the contractor starting construction on the project***, the applicant shall **notify the City Clerk** whether or not to proceed with an application for **a sales tax exemption** from the state of Kansas. *Prior to, or at completion, of the project*, the applicant shall inform the City Clerk to proceed with the appropriate filing with the state board of tax appeals for a tax abatement on the project.

VI. CERTIFICATION OF APPLICANT

Applicant understands and agrees to pay all fees described on Page 1 of this application.

Applicant agrees to comply with the provisions of Chapter 2.82 of the Olathe Municipal Code (the "Code") regarding Public Art for the Project or to pay the necessary payment to the City's Public Art Fund.

It is understood that a performance agreement shall be required, as set forth in the City's tax abatement policy, for applications requesting tax abatement. I hereby swear that the foregoing and attached information dated this _____ day of _____ 20____, is true and correct to the best of my knowledge.

Further, it is understood that additional information may be requested by the City of Olathe to assist the Governing Body in its consideration of this matter.

Signed _____
Name

By _____
Title of Responsible Officer

APPENDIX I*
EMPLOYMENT INFORMATION
APPLICATION FOR ISSUANCE OF INDUSTRIAL REVENUE BONDS

State law requires a fiscal impact analysis be performed prior to the issuance of a tax abatement. Information provided in sections below of Appendix I is essential in order for the city to meet this requirement.

Current number of employees at firm's present site. _____

Occupational Classification	Total	Average Starting Wage	Average Maximum Wage	Number By County of Residence *
				Johnson
				Other
				Johnson
				Other
				Johnson
				Other
				Johnson
				Other
				Johnson
				Other
				Johnson
				Other

EXHIBIT A

Insert or attach here:

EXHIBIT B

Insert or attach here:

EXHIBIT C

Insert or attach here:

EXHIBIT D

Insert or attach here:

EXHIBIT E

Insert or attach here:

EXHIBIT F

Insert or attach here: