

**Joint City Council and Planning Commission
Olathe Comprehensive Plan Kickoff Meeting**

Eagle's Landing
Tuesday, June 11, 2024
6:30 p.m. to 8:30 p.m.

- I. **Introductions:** City Council attendance: Councilmembers Schoonover, Vakas, Vogt, Essex, Felter and Mayor Bacon. Also in attendance were City Manager Michael Wilkes, Deputy City Manager Susan Sherman, and various City staff.
- Planning Commission attendance: Commission members Creighton, Corcoran, Lynn, Terrones, Brown, Chapman, Breen, Bergida, and Chairman Janner.
- John Houseal and Cody Ferguson, with Houseal Lavigne, were also present.
- II. **Comprehensive Plan Overview:** Mr. Houseal explained the purpose of a Comprehensive Plan and why it is important for cities to have one. The Scope of Work was also provided, stating over the next 18 months, they will work on establishing where Olathe is today, defining where Olathe wants to go, and establishing the roadmap to get there.
- III. **Project Timeline & Planning Process:** Mr. Houseal stated the project will take approximately 18 months and will include a brand to be presented to the steering committee to get feedback on the brand, which will be used for all correspondence throughout the process.
- IV. **Workshop: Challenges & Opportunities:** The Planning Commission and City Council went through a workshop to answer and discuss the following questions.
1. Identify five issues or concerns confronting the City of Olathe community.
 2. List, in order of importance, the three most important issues discussed thus far.
 3. Identify three specific projects or actions that you would like to see undertaken in Olathe.
 4. What are the primary strengths and assets of Olathe?
- V. **Outreach Strategies:** Mr. Houseal showcased the project website, the questionnaires, and other outreach mediums that will be used.
- VI. **Next Steps:** Mr. Houseal provided a list of the next steps for the project and thanked the council and commission members for their input.

No action items were considered at this meeting.

The meeting adjourned at 8:15 P.M.

ERIC L STRIMPLE
Assistant City Clerk