

Expense Report	
Expense Report Number	EXP-1014330
Company	City Of Olathe
Report Date	06/03/2026
Start Date	06/03/2026
End Date	06/04/2026
Spend Authorization	SA-1001111

Pay To	
Name	Employee: John Bacon
Email	JBacon@OLATHEKS.ORG
Work Phone	+1 (913) 9718674
Address	100 E SANTA FE ST Olathe, KS 66061 United States of America

Amounts	
Reimbursement Currency	USD
Reimbursement Amount	60.00
Cash Advance Applied Amount	204.00
Personal Amount	0.00
Company Paid Credit Card Amount	0.00
Expense Report Total Amount	264.00

Memo
spring DC trip

Expense Report Lines						
Date	Expense Item	Amount	Memo	Receipt Attached	Itemized	
06/03/2026	Mileage - Local	58.00 USD	roundtrip to the airport			
06/03/2026	Daily Per Diem	146.00 USD	per diem for DC trip			
06/04/2026	Miscellaneous Expense	60.00 USD	tips for maid and driver for spring DC trip	Yes		

Signature _____

Date _____