

April 8, 2020

[First Name Last Name]
[Street Address]
[City, State, Zip]

RE: Former Bank Midwest branch bank to office conversion, 15970 South Bradley Drive
Virtual Neighborhood Meeting at 7:00pm, Thursday, April 16, 2020

Dear Citizen:

We have confirmed that you own property within 500 feet of the above referenced project. We have filed an application with the City of Olathe for a Preliminary Development Plan and wanted to make you aware of the proposed changes. The existing drive through canopy used by the former Bank Midwest operation will be enclosed and converted to speculative office space. There are no tenants in place at this time. The infill on the South, East, and West sides will use materials and detailing that will match the existing facility. The parking will be modified on the South in order to provide additional spaces adjacent to the additional entrance.

Under normal conditions we would be holding an in-person meeting to share these plans with you and answer any questions that you may have. Because of these difficult times, and the stay at home orders in place, we are required to hold this meeting online per the information below. I understand that not everyone has the capabilities or desire to attend an online meeting, which is why I have included copies of the site plan and elevations for your review. I am available by email (scoryell@bellknott.com) and mobile phone (816-582-8459) to answer your questions anytime. Please do not hesitate to reach out. In addition, the Senior Planner assigned to this project is Jessica Schuller who can be reached via email (JMSchuller@olatheks.org) or telephone (913-971-8662).

In conformance with the City of Olathe's regulations, you are invited to attend an online neighborhood meeting to provide you, as a nearby property owner, an opportunity to learn about the project and to discuss any issues or concerns that you may have.

The neighborhood meeting will be held at 7:00pm on Thursday, April 16, 2020 using the Zoom platform (<https://zoom.us/>). Please download the software to your phone/tablet/computer ahead of time and use the following meeting ID to join: 853-336-8946 (note this is not a telephone number).

This project will be on the consent agenda before the Planning Commission on May 11, 2020 at 5:30 p.m. The City will be holding this meeting virtually as well using the Zoom platform. If you are interested in attending the online Planning Commission meeting please reach out to myself or Mrs. Schuller and we will provide you with the details as they become available.

Sincerely,



Scott Coryell