



EMERGENCY ORDER

City Municipal Code Section 3.50.070 Emergency Procurement

Notwithstanding any other provision of this Chapter, the City Manager may make emergency procurements when there exists a threat to public health, welfare or safety provided that such emergency procurements shall be made with such competition as is practical under the circumstances. Such emergency condition is further defined as an immediate and serious need for supplies, services, materials or equipment that cannot be timely met through normal procurement methods and the lack of which would threaten:

- (A) The function of City government;
- (B) The preservation or protection of property; and/or
- (C) The health or safety of any person. (Ord. 14-44 § 7, 2014; Ord. 99-119 § 2, 1999; Ord. 95-15 § 2, 1995; Ord. 88-155 § 1, 1988.)

The following purchase is determined to be an emergency and is purchased under Section 3.50.070 of the City Municipal Code.

Date of Purchase: April, 2, 2020

Vendor: Fully Promoted / Embroid Me \$67,500

Item Purchased: Personal Protective Equipment - masks & gowns

Reason for Emergency: COVID-19

Jeff DeGraffenreid
Department Director

Ray Thomsen
Procurement Manager

[Signature]
City Manager



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The following purchase is determined to be an emergency and is purchased under Section 3.50.070 of the City Municipal Code.

Date of Purchase: 4/23/2020

Amount: 89550.00

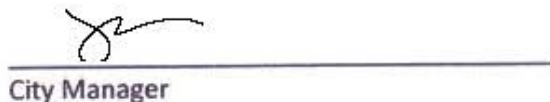
Vendor: EmBroidMe

Item Purchased: N95 Face Mask/Hand Sanitizers

Reason for Emergency: Covid 19


Department Director


Procurement Manager


City Manager