



# City of Olathe

## Legislation Details (With Text)

**File #:** G21-2207

**Type:** Council Consent      **Status:** Agenda Ready

**File created:** 3/3/2021      **In control:** City Council

**On agenda:** 3/16/2021      **Final action:**

**Title:** Consideration of renewal of contract with Q4 Industries for janitorial supplies.

**Sponsors:** Mary Jaeger, Dianna Wright

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
3/16/2021	1	City Council		

**FOCUS AREA:** Infrastructure  
**STAFF CONTACT:** Mary Jaeger/Dianna Wright  
**SUBJECT:** Consideration of renewal of contract with Q4 Industries for janitorial supplies.

**ITEM DESCRIPTION:**  
 Consideration of renewal of contract with Q4 Industries for janitorial supplies.

**SUMMARY:**  
 In January 2018 the City competitively solicited the janitorial supplies contract. Q4 was awarded the contract.

Analysis in making final award recommendation included elimination of bidders that did not respond/bid on key specified products, could not provide competitive unit costs on products requested and could not provide logistical means for effective/timely product deliveries.

Historically we have spent an average of \$180,000 annually on these commodities.

Staff recommends a two (2) year contract with Q4 Industries through March 31, 2023.

**FINANCIAL IMPACT:**  
 Estimated annual expenditures will approximately be \$290,000 per year due to on-going COVID needs. Expenditures under this contract will be charged to citywide business units.

**ACTION NEEDED:**  
 Award of contract to Q4 Industries.

**ATTACHMENT(S):**  
 None.