



# City of Olathe

## Legislation Details (With Text)

**File #:** G20-1524

**Type:** Council Consent      **Status:** Agenda Ready

**File created:** 3/11/2020      **In control:** City Council

**On agenda:** 4/7/2020      **Final action:**

**Title:** Consideration of renewal of contract with Burtin & Associates, Inc. for Janitorial Services.

**Sponsors:** Michael Meadors, Amy Tharnish

**Indexes:**

**Code sections:**

**Attachments:**

| Date     | Ver. | Action By    | Action | Result |
|----------|------|--------------|--------|--------|
| 4/7/2020 | 1    | City Council |        |        |

**DEPARTMENT:** Resource Management  
**STAFF CONTACT:** Michael Meadors/Amy Tharnish  
**SUBJECT:** Consideration of renewal of contract with Burtin & Associates, Inc. for Janitorial Services.

**ITEM DESCRIPTION:**  
 Consideration of renewal of contract with Burtin & Associates, Inc. for Janitorial Services.

**SUMMARY:**  
 In 2016, a request for proposal process was completed for janitorial services and awarded to Burtin & Associates, Inc.

Services consist of general cleaning such as floor cleaning, waxing, vacuuming, dusting, trash removal, cleaning and disinfecting restrooms, and the restocking of all custodial paper supplies. Performance is reviewed consistently and is based upon ISSA Clean standard and associated inspection criteria.

Staff Recommends renewal of contract with Burtin & Associates, Inc. for a one (1) year contract through January 31, 2021.

**FINANCIAL IMPACT:**  
 Expected annual expenditure of \$450,000 will be charged to the Facilities Maintenance Division and Public Works Department.

**ACTION NEEDED:**  
 Renewal of contract with Burtin & Associates, Inc.

**ATTACHMENT(S):**  
 None