



# City of Olathe

## Legislation Details (With Text)

**File #:** G19-1017

**Type:** Council Consent      **Status:** Passed

**File created:** 8/8/2019      **In control:** City Council

**On agenda:** 8/20/2019      **Final action:** 8/20/2019

**Title:** Consideration of authorization for City Manager, Michael Wilkes, to attend the Alliance for Innovation Board meeting, in Clearwater, FL, Sept. 11 - 13, 2019.

**Sponsors:** Kim Delana

**Indexes:**

**Code sections:**

**Attachments:** 1. Travel Request and Authorization Form

Date	Ver.	Action By	Action	Result
8/20/2019	1	City Council	approved	

**DEPARTMENT:** City Manager’s Office  
**STAFF CONTACT:** Kim Delana  
**SUBJECT:** Consideration of authorization for City Manager, Michael Wilkes, to attend the Alliance for Innovation Board meeting, in Clearwater, FL, Sept. 11 - 13, 2019.

**ITEM DESCRIPTION:**  
 Consideration of authorization for City Manager, Michael Wilkes, to attend the Alliance for Innovation Board meeting, in Clearwater, FL, Sept. 11 - 13, 2019.

**SUMMARY:**  
 The City Council is asked to consider travel authorization for the City Manager for the Alliance for Innovation Board Meeting, in Clearwater, FL. This year’s Board meeting is scheduled for September 11 - 13, 2019.

These Travel Request and Authorization forms are presented for City Council review and approval in accordance with Administrative Guideline F-01, which requires that all overnight travel and/or registration expenses for City employees and officials be approved in advance.

**FINANCIAL IMPACT:**  
 Funding is included in the 2019 budget.

**ACTION NEEDED:**  
 Consider approval of the attached Travel Request and Authorization form for the City Manager as part of the Consent Agenda.

**ATTACHMENT(S):**

Travel Request and Authorization form