



City of Olathe

Legislation Details (With Text)

File #: G24-4341

Type: Council Consent **Status:** Passed

File created: 4/22/2024 **In control:** City Council

On agenda: 5/7/2024 **Final action:** 5/7/2024

Title: Consideration of Travel Request Authorization for City Manager Michael Wilkes and Councilmembers to visit Washington, DC from May 14 to the 16th.

Sponsors: Cathy Marks

Indexes:

Code sections:

Attachments: 1. Michael TRA for May DC trip, 2. John TRA for May DC trip, 3. Robyn TRA May DC trip, 4. Dean TRA for May DC trip, 5. Matt TRA May DC trip

Date	Ver.	Action By	Action	Result
5/7/2024	2	City Council	approved	Pass

FOCUS AREA: City Manager’s Office

STAFF CONTACT: Cathy Marks

SUBJECT: Consideration of Travel Request Authorization for City Manager Michael Wilkes and Councilmembers to visit Washington, DC.

TITLE:

Consideration of Travel Request Authorization for City Manager Michael Wilkes, Mayor Bacon and Councilmembers Robyn Essex, Dean Vakas and Matthew Schoonover to visit Washington, DC from May 14 to the 16th.

SUMMARY:

These Travel Request Authorization forms are presented for City Council to review and approve in accordance with Administrative Guideline F-01, which requires that all overnight travel and/or registration expenses for City employees and officials be approved in advance.

FINANCIAL IMPACT:

Funding is included in the 2024 budget.

ACTION NEEDED:

Approve the attached travel request documents as part of the Consent Agenda.

ATTACHMENT(S):

- Michael TRA May DC trip
- John TRA May DC trip
- Robyn TRA May DC trip
- Dean TRA May DC trip
- Matt TRA May DC trip

