



# City of Olathe

## Legislation Details (With Text)

<b>File #:</b>	G24-4334		
<b>Type:</b>	Council Consent	<b>Status:</b>	Passed
<b>File created:</b>	4/16/2024	<b>In control:</b>	City Council
<b>On agenda:</b>	5/7/2024	<b>Final action:</b>	5/7/2024
<b>Title:</b>	Business Expense Statements for Michael Wilkes for travel for an LKM meeting in Topeka, KS and a TLG conference in Tampa, Florida.		
<b>Sponsors:</b>	Cathy Marks		
<b>Indexes:</b>			
<b>Code sections:</b>			
<b>Attachments:</b>	1. April 4, Michael BES LKM, 2. Wilkes BES TLG		

Date	Ver.	Action By	Action	Result
5/7/2024	2	City Council	approved	Pass

**FOCUS AREA:** City Manager’s Office  
**STAFF CONTACT:** Cathy Marks  
**SUBJECT:** Consideration of business expense statements for the City Manager, Michael Wilkes from travel to an LKM meeting and a TLG conference.

**TITLE:**  
Consideration of business expense statements for the City Manager, Michael Wilkes’ travel to a League of Kansas Municipalities meeting in Topeka, Kansas on April 4; and travel to a Transforming Local Government on April 7<sup>th</sup> to April 13<sup>th</sup>, in Tampa, Florida.

**SUMMARY:**  
Expense Statements are presented for Council review and approval in accordance with Administrative Guidelines F-01, which requires that all travel expenses for the City Manager and Councilmembers be placed on the Council agenda for approval.

**FINANCIAL IMPACT:**  
Funding is included in the 2024 budget.

**ACTION NEEDED:**  
Consider approval of the attached Travel request and Authorization forms for the City Manager, Michael Wilkes.

**ATTACHMENT(S):**  
April 4, Michael BES LKM  
Wilkes BES TLG