



City of Olathe

COUNCIL AGENDA ITEM

MEETING DATE: 5/7/2024

FOCUS AREA: City Manager's Office

STAFF CONTACT: Cathy Marks

SUBJECT: Consideration of business expense statements for the City Manager, Michael Wilkes from travel to an LKM meeting and a TLG conference.

TITLE:

Consideration of business expense statements for the City Manager, Michael Wilkes' travel to a League of Kansas Municipalities meeting in Topeka, Kansas on April 4; and travel to a Transforming Local Government on April 7th to April 13th, in Tampa, Florida.

SUMMARY:

Expense Statements are presented for Council review and approval in accordance with Administrative Guidelines F-01, which requires that all travel expenses for the City Manager and Councilmembers be placed on the Council agenda for approval.

FINANCIAL IMPACT:

Funding is included in the 2024 budget.

ACTION NEEDED:

Consider approval of the attached Travel request and Authorization forms for the City Manager, Michael Wilkes.

ATTACHMENT(S):

April 4, Michael BES LKM
Wilkes BES TLG
