



City of Olathe

Legislation Details (With Text)

File #: G21-2207
Type: Council Consent **Status:** Agenda Ready
File created: 3/3/2021 **In control:** City Council
On agenda: 3/16/2021 **Final action:**
Title: Consideration of renewal of contract with Q4 Industries for janitorial supplies.
Sponsors: Mary Jaeger, Dianna Wright
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
3/16/2021	1	City Council		

FOCUS AREA: Infrastructure

STAFF CONTACT: Mary Jaeger/Dianna Wright

SUBJECT: Consideration of renewal of contract with Q4 Industries for janitorial supplies.

ITEM DESCRIPTION:

Consideration of renewal of contract with Q4 Industries for janitorial supplies.

SUMMARY:

In January 2018 the City competitively solicited the janitorial supplies contract. Q4 was awarded the contract.

Analysis in making final award recommendation included elimination of bidders that did not respond/bid on key specified products, could not provide competitive unit costs on products requested and could not provide logistical means for effective/timely product deliveries.

Historically we have spent an average of \$180,000 annually on these commodities.

Staff recommends a two (2) year contract with Q4 Industries through March 31, 2023.

FINANCIAL IMPACT:

Estimated annual expenditures will approximately be \$290,000 per year due to on-going COVID needs. Expenditures under this contract will be charged to citywide business units.

ACTION NEEDED:

Award of contract to Q4 Industries.

ATTACHMENT(S):

None.