



# City of Olathe

## Legislation Details (With Text)

File #:	G24-4146		
Type:	Council Consent	Status:	Passed
File created:	1/4/2024	In control:	City Council
On agenda:	1/9/2024	Final action:	1/9/2024
Title:	Consideration of Travel Request Authorization for City Manager Michael Wilkes to travel to Washington, DC to attend a League Presidents Conference from January 29 to the 31 of 2024.		
Sponsors:	Cathy Marks		
Indexes:			
Code sections:			
Attachments:	1. League President Conference MW		

Date	Ver.	Action By	Action	Result
1/9/2024	1	City Council	approved	Pass

**FOCUS AREA:** City Manager’s Office  
**STAFF CONTACT:** Cathy Marks  
**SUBJECT:** Consideration of Travel Request Authorization for City Manager Michael Wilkes to travel to Washington, DC to attend a League Presidents Conference.

**TITLE:**  
Consideration of Travel Request Authorization for City Manager Michael Wilkes to travel to Washington, DC to attend a League Presidents Conference from January 29 to the 31 of 2024.

**SUMMARY:**  
The City Council is asked to consider travel authorization for the City Manager, Michael Wilkes to travel to Washington, DC conference from January 29 -31,2024. These Travel Requestion Authorization forms are presented for City Council to review and approve in accordance with Administrative Guideline F-01, which requires that all overnight travel and/or registration expenses for City employees and officials be approved in advance.

**FINANCIAL IMPACT:**  
Funding is included in the 2024 budget.

**ACTION NEEDED:**  
Approve the attached travel request and authorization as part of the Consent Agenda.

**ATTACHMENT(S):**  
League President Conference MW