



City of Olathe

COUNCIL AGENDA ITEM

MEETING DATE: 3/19/2019

DEPARTMENT: City Manager's Office

STAFF CONTACT: Liz Ruback

SUBJECT: Consideration of business expense statement for City Manager Michael Wilkes for expenses incurred to attend the NLC Conference in DC March 9-12, 2019.

ITEM DESCRIPTION:

Consideration of business expense statement for City Manager Michael Wilkes for expenses incurred to attend the NLC Conference in DC March 9-12, 2019.

SUMMARY:

Expense statements are presented for Council review and approval in accordance with Administrative Guidelines F-01, which requires that all travel expenses for the City Manager be placed on the Council agenda for approval.

FINANCIAL IMPACT:

Funding is included in the 2019 budget.

ACTION NEEDED:

Consider approval of the attached Travel Request and Authorization form for the City Manager as part of the Consent Agenda.

ATTACHMENT(S):

Attachment A: 3-19-19 JMW NLC BES
