



# City of Olathe

## COUNCIL AGENDA ITEM

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**MEETING DATE:** 5/7/2019

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**DEPARTMENT:** City Manager's Office

**STAFF CONTACT:** Kim Delana

**SUBJECT:** Consideration of business expense statement for City Manager, Michael Wilkes, for expenses incurred.

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**ITEM DESCRIPTION:**

Consideration of business expense statement for City Manager, Michael Wilkes, for expenses incurred to attend Transforming Local Government Conference in Reno, NV April 8 - 12, 2019.

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**SUMMARY:**

Expense statements are presented for Council review and approval in accordance with Administrative Guideline F-10, which requires that all travel expenses for the City Council and City Manager be placed on the Council agenda for approval.

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**FINANCIAL IMPACT:**

Funding is included in the 2019 budget.

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**ACTION NEEDED:**

Approval of BES

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**ATTACHMENT(S):**

Wilkes BES

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