



City of Olathe

COUNCIL AGENDA ITEM

MEETING DATE: 1/21/2020

DEPARTMENT: City Manager's Office

STAFF CONTACT: Kim Delana

SUBJECT: Consideration of authorization for Mayor Copeland, Councilmembers, and Michael Wilkes to attend the National League of Cities Congressional City Conference, in Washington, D.C., March 8 - 11, 2020.

ITEM DESCRIPTION:

Consideration of authorization for Mayor Copeland, Councilmembers, and Michael Wilkes to attend the National League of Cities Congressional City Conference, in Washington, D.C., March 8 - 11, 2020

SUMMARY:

The City Council is asked to consider travel authorizations for Mayor Copeland, Councilmembers and City Manager for the National League of Cities Congressional City Conference, in Washington, D.C. This year's conference is scheduled for March 8 - 11, 2020.

These Travel Request and Authorization forms are presented for City Council review and approval in accordance with Administrative Guideline F-01, which requires that all overnight travel and/or registration expenses for City employees and officials be approved in advance.

FINANCIAL IMPACT:

Funding is included in the 2020 budget.

ACTION NEEDED:

Consider approval of the attached Travel Request and Authorizations form for the Mayor, Councilmembers and the City Manager as part of the Consent Agenda.

ATTACHMENT(S):

A: Council TRA

B: Wilkes TRA