



City of Olathe

COUNCIL AGENDA ITEM

MEETING DATE: 4/7/2020

DEPARTMENT: Resource Management

STAFF CONTACT: Michael Meadors/Amy Tharnish

SUBJECT: Consideration of renewal of contract with Burtin & Associates, Inc. for Janitorial Services.

ITEM DESCRIPTION:

Consideration of renewal of contract with Burtin & Associates, Inc. for Janitorial Services.

SUMMARY:

In 2016, a request for proposal process was completed for janitorial services and awarded to Burtin & Associates, Inc.

Services consist of general cleaning such as floor cleaning, waxing, vacuuming, dusting, trash removal, cleaning and disinfecting restrooms, and the restocking of all custodial paper supplies. Performance is reviewed consistently and is based upon ISSA Clean standard and associated inspection criteria.

Staff Recommends renewal of contract with Burtin & Associates, Inc. for a one (1) year contract through January 31, 2021.

FINANCIAL IMPACT:

Expected annual expenditure of \$450,000 will be charged to the Facilities Maintenance Division and Public Works Department.

ACTION NEEDED:

Renewal of contract with Burtin & Associates, Inc.

ATTACHMENT(S):

None
