



City of Olathe

COUNCIL AGENDA ITEM

MEETING DATE: 3/17/2020

DEPARTMENT: City Manager's Office

STAFF CONTACT: Kim Delana

SUBJECT: Consideration of business expense statement for City Manager, Michael Wilkes, for expenses incurred to attend the National League of Cities Congressional Cities Conference in Washington, D.C. March 7-10, 2020

ITEM DESCRIPTION:

Consideration of business expense statement for City Manager, Michael Wilkes, for expenses incurred to attend the National League of Cities Congressional Cities Conference in Washington, D.C. March 7- 10 2020.

SUMMARY:

Expense statements are presented for Council review and approval in accordance with Administrative Guidelines F-01, which requires that all travel expenses for the City Council and City Manager be placed on the Council agenda for approval.

FINANCIAL IMPACT:

Funding is included in the 2020 budget.

ACTION NEEDED:

Approve the attached business expense statement as part of the Consent Agenda.

ATTACHMENT(S):

A: BES - Wilkes