



# City of Olathe

## COUNCIL AGENDA ITEM

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**MEETING DATE:** 2/6/2024

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**FOCUS AREA:** City Manager's Office

**STAFF CONTACT:** Cathy Marks

**SUBJECT:** Consideration of business expense statement for the City Manager Michael Wilkes to attend a League of Kansas Municipalities conference in Washington, DC on Jan. 29 to January 31, 2024.

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**TITLE:**

Consideration of business expense statement for the City Manager Michael Wilkes to attend a League of Kansas Municipalities conference in Washington, DC on Jan. 29 to January 31, 2024.

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**SUMMARY:**

Expense statements are presented for Council review and approval in accordance with Administrative Guidelines F-01, which requires that all travel expenses for the City Manager and Councilmembers be placed on the Councilmembers to be placed on the consent agenda for approval.

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**FINANCIAL IMPACT:**

Funding is included in the 2024 budget.

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**ACTION NEEDED:**

Consider approval of the attached business expense statement forms for the City Manager, Michael Wilkes.

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**ATTACHMENT(S):**

Michael BES League President conference

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